

JOB DESCRIPTION

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| Job Title: | Landscape Roof Gardener & Instructor | Grade: | SG4 |
| Department: | FLAS / School of Design / Stockwell Street Building Landscape roofs. | Date of Job Evaluation: | October 2022 |
| Role reports to: | Head of School | | |
| Direct Reports | N/A | | |
| Indirect Reports: | Landscape Roofs and Aquaponics Lead, Landscape Programme Leader and Technical Leader, senior school of design staff | | |
| Other Key contacts: | | | |
| This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job. | | | |

PURPOSE OF ROLE:

The purpose of the role is to:

- Undertake gardening duties which include planning, management and maintenance of the Stockwell Street Roofs and its features and Stockwell Street building internal planting e.g. living walls all year round.
- The role extends to assisting landscape academic staff in instructions (technical demonstrator), especially with regard to plants, planting design and horticulture.

The 0.4 FTE role is usually 2 days per week; however, we are looking for someone to be flexible and manage their time in response to seasonal tasks, requirements, teaching schedules and objectives. Therefore, in discussion with the successful candidate, we will design a plan to meet these requirements. For example, an average of 3 hrs per week during term time will be devoted to instructing students in class and/or on Stockwell street roofs either carrying out training in planting and horticultural techniques and/or experimental/research work.

KEY ACCOUNTABILITIES:

Team Specific:

- Maintaining the roof gardens, ponds, and related facilities through traditional horticultural practices (planting, seeding, pruning, clearing, bug control etc.) to a high standard.
- Managing the planting through the year and from year to year to provide interest and knowledge and teaching resources for students.
- Assisting with plant and environmental-related research projects.
- As required possibly assisting with the aquaponics units.

- Initiate a seed bank where seeds can be collected and packaged, planted and sold to generate some minor funding for the roofs.
- Instructing students and staff on planting and related subjects, giving both groups the opportunities to get hands-on experience. This may include the creation of a gardening club.
- Maintain constant collaboration with the Landscape Roof Lead and/or other as required
- Participate in university open days, open house or visitors events.

Generic:

- To establish and maintain professional working relationships with colleagues within the University at all levels and with external organisations and individuals.
- To use judgement and initiative to resolve common and infrequent problems that may arise.
- To act fully in the interests of the University.

Managing Self:

- Keep abreast of developments within the field and seek continuous improvement of own professional practice.
- Actively participate in established professional development framework activities.
- Behave in a manner which reflects the University values and creates a positive environment for work and study.
- To recognise and celebrate successes of team members and colleagues.
- To understand and promote the need to be able to respond to users in a calm and understanding manner at all times, inspiring confidence in the users to ensure their needs are understood and acted upon.
- To understand the strategies and targets of the University in changing economic climates.
- To be self-motivated, flexible and show resourcefulness when dealing with tasks.
- To be accountable for own actions and take ownership of issues as they arise.
- To work to service deadlines and project timelines.

Core Requirements:

- Adhere to and promote the University's policies on Equality, Diversity and Inclusion and Information Security;
- Ensure compliance with Health & Safety and Data Protection Legislation;
- Support and promote the University's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.
- Adhere to current legal requirements and best practice relating to digital content and accessibility, including Web Content Accessibility Guidelines when creating digital content.

Additional Requirements:

- Risk assessment reviews and generations for activities related to Stockwell Street building landscape roofs
- Undertake any other duties as requested by Team Leader or their line manager, commensurate with the grade.

KEY PERFORMANCE INDICATORS:

Performance indicators will be established in consultation with the Heads and Directors within the School and Faculty and GRE as part of the post-holder's annual Appraisal and Professional Development Review.

KEY RELATIONSHIPS (Internal & External):

- Teaching, technical, admin and other staff users at all levels, on campus and supported remotely
- EFM, H&S, Safety Unit, Information and Library Service Support Teams, external suppliers, contractors

| PERSON SPECIFICATION | |
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| Essential | Desirable |
| Experience <ul style="list-style-type: none"> • Have one regulated horticultural qualification equal to Ofqual Level 2 Certificate or above • Have experience in planning, managing, maintaining and planting gardens including all aspects of current good horticulture practice • Verifiable communication and demonstration skills being able to teach others Skills <ul style="list-style-type: none"> • Plant choice • Planting techniques • Propagation of plants • Creating planting plans and inventories • Pruning • Bug and disease control • Creating yearly maintenance and development plans • General computer skills: Word, Excel, Qualifications <ul style="list-style-type: none"> • Have one regulated horticultural qualification equal to Ofqual Level 2 Certificate or above Personal attributes <ul style="list-style-type: none"> • We are looking for people who can help us deliver the values of the University of Greenwich: Inclusive, Collaborative and Impactful | Experience <ul style="list-style-type: none"> • Be a member of 'The Gardeners Guild' • Planting Design skills and experience • Automatic irrigation controls • Maintenance of ponds Skills <ul style="list-style-type: none"> • Automatic irrigation controls • Management of gardens for biodiversity Qualifications <ul style="list-style-type: none"> • HEA Fellowship or willing to complete one in the first year of appointment. |